



Speech and Language Services

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COMMUNICATION WORKS HEALTH & SAFETY PLAN

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MISSION STATEMENT:

We are committed to operating Communication Works in a safe and reasonable way to protect our clients, clinicians, staff, families and the greater community.

We ask that each person commits to keeping not only themselves, but the other person safe. Reopening the clinic and the greater community will only be as successful as the weakest link. Let's work together so Communication Works is one of the strong links. Thank you for your teamwork and commitment!

STAFF will:

- Take and record their temperatures upon arrival.
- Wear face masks at all times.
- Clean and sanitize community door handles and restrooms several times throughout the day.

CLINICIANS will:

- Take and record their temperatures upon arrival.
- Wear face masks at all times.
- Meet clients in the parking lot and take their temperature before they enter the clinic. If a parent must accompany a child into the clinic, clinicians will also take and record the parent's temperature. In case of inclement weather, this process can take place in the vestibule or just inside the lobby.
- Help children wash their hands at the beginning of each session.
- Escort children back to their parents in the parking lot after therapy.
- Sanitize surfaces, door handles, and materials between therapy sessions. This may take a bit of time so clinicians with back-to-back sessions may have to end a few minutes early to allow for cleaning between clients.
- Work in the same room all day to decrease intra-clinic traffic and exposure.

PARENTS will agree to:

- Wait in their cars or run errands while their child is in therapy. Exceptions will be for first-time clients, very young clients, or those who have difficulty separating from the parent. Only one parent may accompany the child into the session, as needed. No siblings or other family members will be allowed in the waiting room.
- Stay home if they, their child, or anyone else in the house has had a fever of over 100, cough, shortness of breath, diarrhea, or vomiting in the previous 24 hours.
- Wear face masks if entering the clinic; wear a mask and/or maintain a distance of six feet while outside.
- Wash their hands if joining a therapy session.

STAFF, CLINICIANS, CLIENTS, AND PARENTS will agree to:

- Notify Communication Works if they have been exposed to COVID-19 and are awaiting test results; cancel sessions until they know their results were negative, and provide the clinic with proof of negative results.
- Notify Communication Works if someone in the household has been diagnosed with COVID-19. Quarantine at home for at least 14 days and provide the clinic with proof of the client's negative COVID-19 test before returning for sessions.
- Notify Communication Works if they have tested positive for COVID-19 and were directed to recover at home. Quarantine at home for at least 14 days and provide the clinic with proof of the client's negative COVID-19 test before returning for sessions. A quarantine for those testing positive for COVID-19 may be ended under the following CDC conditions: "*i. Resolution of fever without the use of fever-reducing medications and, ii. Improvement in respiratory symptoms (e.g., cough, shortness of breath) and, iii. Negative results of an FDA Emergency Use Authorized molecular assay for COVID-19 from at least two consecutive nasopharyngeal swab specimens collected ≥ 24 hours apart** (total of two negative specimens).*"